

## STATE OF MISSOURI



## *Information Technology Advisory Board*

### June 27, 2007 ITAB Meeting Minutes

#### Attendees:

Paul Wright, ITAB Chair, CIO ITSD/DESE

Dan Ross, CIO ITSD

Adams, Steve ITSD-DSS	Falter, Jeff ITSD-DOR	Moeller, Daniel STO	Ross, Dan ITSD-OA
Allen, Bertram Dell Inc.	Fees, Douglas ITSD-MODOT	Morff, Brick SOS	Spicci, Tony ITSD-MDC
Allen, Corky Gartner	Gerling, Richard MO Ethics	Myers, Bob Tier	Stokes, Tom ITSD-OA
Atchison, BJ ITSD-DED	Grecian, Jan OA	Pashia, Dennis AT&T	Thomas, Ron ITSD-OA
Beasley, Tim MSI	Gronauer, Cliff MSHP	Peters, Paula ITSD-DHSS	Volkart, Jason ITSD-MDA
Becker, Eric Symantec	Henderson, Darin Embarq	Peterson, Rex MOREnet	Voss, Brenda Rose Int.
Beckwith, Rick House of Reps	James, Diana ITSD-DESE	Porter, R.D. ITSD-OA	Watts, Lucy Tier
Borgstede, Bob Ciber Inc.	Jobe, Elena ITSD-DED	Quick, Kathy Dell Inc.	Weaver, Alicia ITSD
Bott, Bill ITSD-OA	Korte, Belinda Tallgrass	Rabenold, James MO-NG	Wegman, John IBM
Buechter, Augie ITSD-DSS	Lane, Tim HITS	Rawat, Gagneesh ITSD-DHE	Wieberg, Pete ITSD-OA
Clark, Christy ITSD-DED	Lindsey, Mark Embarq	Reed, Phil ITSD-DOR	Willett, Scott Cisco
Davis, Rob ITSD-DOLIR	Lloyd, Don ITSD-DOC	Reinkemeyer, Cathy ITSD-DED	Wright, Paul ITSD-DESE
Duwe, Daryl META	Lyndaker, Gary ITSD-DMH	Renick, Cindy SAO	Young, Doug ITSD-MDC
Dwyer, Tim ITSD-DIFP	Mertens, Chris ITSD-OA	Rhoads, Mark CA	
Eggen, Gary OA	Miller, Jeff Tallgrass	Roggero, Jim OSCA	

Paul Wright called the meeting to order at 8:30 am.

#### PRESENTATIONS/DISCUSSION ITEMS

1. Dan Ross and Steve Adams distributed Project Management Certificates to the following:

- |                    |                 |
|--------------------|-----------------|
| * Shelly Adams     | * Tammy Grumbly |
| * Sheila Bloomburg | * Dale Heislen  |
| * David Brothers   | * Patty Martin  |
| * Gloria Burt      | * Linda Nutwig  |
| * Curtis Griffin   | * Dave Tolson   |

#### ACTION ITEMS

1. April 25, 2007 ITAB minutes were presented for approval. Steve Adams made a motion to approve, Richard Gerling seconded, and the minutes were approved.
2. Paul stated the discussion with Facilities Management is still on going in regards to back up generators.

#### GENERAL BUSINESS

##### **1. CIO Discussion (Dan Ross)**

- a. Dan extended thanks to Mike Hurst for temporarily acting as director for Health and Senior Services.
- b. Dan announced IT Director vacancies at the Department of Mental Health and Department of Revenue. He is hopeful the interviewing process should start next week.
- c. Dan stated the Digital Summit attendance was above average. If you have any concerns regarding the registration, please contact Dan, as there were concerns on how it worked.
- d. Dan asked if your agency is anticipating out of state travel. Please submit the request as soon as possible.

##### **2. ITAB Chair Items (Paul Wright, ITSD-DESE)**

- a. Paul stated he is updating the ITAB website. Paul may be contacting members should he have questions.
- b. Paul announced that effective July 1, Rich Beckwith is the new Chair for the Project Standing Committee. Paul thanked Steve Adam's for his service as the former Chair.

## **ITAB COMMITTEE UPDATES**

1. **Architecture Review Committee (Ron Thomas)** – Ron stated the committee has not met. The meeting is scheduled this afternoon.
2. **Digital Media Developers Committee (Kevin Lanahan/Bobbie Sue Koelling)** – Diana James reported Adobe Acrobat 7 will not be supported under Vista. Diana stated the next DMD meeting is scheduled for June 12, 2007.
3. **MOTEC (Jeff Falter/Laura Mertens)** – Jeff announced they have moved from the Truman building to Elm Street.
4. **Personnel Committee (Chris Wilkerson)** – Chris announced he is hopeful to send out updated classification guidelines within the week. Chris stated the IT Review and Issues Discussion will meet once a month for four hours. Chris will need all priorities for each agency at the meetings.
5. **Project Management Standing Committee (Steve Adams/Tom Stokes)** – Steve announced the next Project Management course will begin in three weeks.
6. **User Group Coordination (Jeff Falter)** – No report.
7. **MOREnet Update (Chip Byers)** – Rex Peterson stated they increased bandwidth to 91 meg.
8. **Statewide Purchasing Update (Gary Eggen/Karen Boeger)** – Gary stated PAQ training will be held on July 17, 2007 at 9:00 a.m. in room 510 at the Truman Building. Gary asked that all IT Directors, deputies and managers to attend.
9. **Technology Services Update (Chris Wilkerson)** – Pete Wieberg stated NGN contract has been awarded to AT&T. Pete asked to not migrate anything yet, he is still meeting with MOREnet. Alicia Weaver announced Perform is due to be entered by July 31. R.D. Porter announced they purchased products to do whole disk encryptions. Marilyn is currently working with vendors to deploy product procedures. This will reduce the loss or theft of a laptop. Chris stated they are currently looking at printer consolidation. Chris stated he has had several requests for a salary report, he will generate and distribute as soon as possible.
10. **MO GIS Advisory Council/GIO Update (Tony Spicci/Bobbie Sue Koelling)** – Tony stated eastern half of Missouri is ahead of schedule. Tony advised that Missouri has been selected in the Project Homeland Plan.

## **OPEN DISCUSSION**

1. Chris Wilkerson stated he is having to account for where ITSD spent their money last year. There are ten functional areas to limit items purchased. Chris advised that this is the first time in five years ITSD did not receive a budget cut.

## **REVIEW OF ACTION ITEMS**

1. Paul to set up presentation with Kirk Keller regarding social networking.
2. Paul to follow up with Chris Wilkerson to tour state data center. Note: tour is scheduled for July 25 at 9:30.

A motion was made by Steve Adams, seconded by Gary Lyndaker, and the meeting was adjourned.

## **NEXT MEETING**

The next ITAB meeting is scheduled for **Wednesday, July 25, 2007 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO.**

PW/sj